

Auskick Coordinator – Position Description

Reports To: Head of Football

Position Purpose

The Auskick Coordinator is responsible for overseeing the planning, delivery and coordination of the Club's Auskick program, providing a safe, fun and inclusive introduction to Australian football for young participants. The role plays a key part in creating positive first experiences in football, supporting volunteer coaches, engaging families and promoting clear pathways from Auskick into junior football at the Club.

Key Responsibilities

Program Delivery & Coordination

- Coordinate the delivery of the Club's Auskick program in line with AFL Auskick guidelines and requirements.
- Plan weekly sessions that are fun, age-appropriate, and focused on participation, skill development and enjoyment.
- Ensure sessions are conducted in a safe and inclusive environment for all participants.

Volunteer & Coach Support

- Recruit, support and coordinate Auskick coaches and volunteers.
- Provide guidance and basic training to volunteers to ensure consistent program delivery.
- Promote a positive, welcoming and inclusive environment for volunteers and families.

Participant & Family Engagement

- Act as the primary point of contact for Auskick participants and families.
- Communicate program information, schedules and key updates clearly and regularly.
- Support participant retention and transition into junior teams where appropriate.

Pathways & Club Connection

- Promote clear pathways from Auskick into junior football within the Club.
- Work with Football Operations and junior coaches to support player transitions.
- Assist with activities that connect Auskick participants and families to the broader Club community.

Safety, Compliance & Administration

- Ensure compliance with child safety standards, Club policies and AFL Auskick requirements.
- Support registration processes, attendance tracking and basic reporting requirements.
- Escalate welfare, safety or behavioural issues to the Head of Football as required.

Key Relationships

- Club Committee.
- Football Operations.
- Auskick Coaches and Volunteers.
- Participants and Families.
- AFL Auskick and League Representatives.
- Community Partners.

Skills and Attributes

- Strong organisational and coordination skills.
- Excellent communication and interpersonal skills.
- Passion for junior football and positive participation experiences.
- Ability to lead and support volunteers.
- Patient, inclusive, and approachable.
- Strong commitment to child safety and Club values.

